

HEINLE & HEINLE CROSSROADS CAFÉ A CORRELATION TO

ADULT ESOL HIGH BEGINNING LCP-C

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED. 35.0 – 51.0

The student is able to...	HEINLE & HEINLE
WORKFORCE DEVELOPMENT SKILLS	CROSSROADS CAFÉ A
(Key for texts) WT= Work Text A, TRB= Teacher's Resource Book A, PS = Photo Stories A, and Video.	
STANDARD 35.0	CROSSROADS CAFÉ A
<input type="checkbox"/> Demonstrate English Skills necessary to Obtain Employment Date: _____ Instructor: _____	
35.01 Read and understand job titles and descriptions.	TRB: Unit 1 Opening Day Handout 1-C (job titles) 8
35.02 Recognize and use basic work-related vocabulary.	TRB: Unit 13 Trading Places Handout 13-C (jobs responsibilities) 128
35.03 Identify educational and job experience required for specific occupations.	TRB: Unit 13 Trading Places Handout 13 - A (identifying experience and what one can do) 126 Your Community: Help Wanted Ads (job qualifications) 177
35.04 Use various sources to identify job opportunities and inquire about a job (newspapers, agencies).	TRB: Unit 1 Opening Day Handout 1-D job opportunities and inquire about a job (newspapers - classified ads) 9 WT: Unit 13 Trading Places (help wanted ads & job opportunities) 177
35.05 Complete a job application and transfer information to basic resume format.	WT: Unit 1 Opening Day Job Application 9
35.06 Recognize and demonstrate appropriate behavior and positive image for job	TRB: Unit 1 Opening Day Handout 1-D (prepare job interview questions and answers) 9 Video and WT : Unit 1 Opening Day Culture Clip: Finding Jobs and Interviewing for Jobs 13 (rules for good interview)
STANDARD 36.0	CROSSROADS CAFÉ A
<input type="checkbox"/> Demonstrate English Skills necessary to Maintain Employment. Date: _____ Instructor: _____	
36.02 Demonstrate understanding of work schedules, time clocks, time sheets, punctuality and phoning in sick.	Video: Unit 6 Time is Money work schedules, punctuality TRB: Unit 6 Time is Money Culture Clip (punctuality in U.S.) 54 WT: Unit 6 Time is Money School Schedules 79
36.03 Follow generic work rules and safety procedures.	TRB: Unit 2 Growing Pains Handout 2-A (safety problems) 16
36.04 Ask for clarification and provide feedback to instructions.	WT: Unit 11 No Vacancy (asking for meaning) 141-148
36.05 Demonstrate appropriate communication skills in the work environment (interactions with supervisor and co-workers).	Video: Unit 1 Opening Day; Video Unit 13 Trading Places WT: Unit 1 Opening Day (interactions with supervisor and co-workers) 7-8 WT: Unit 13 Trading Places (interactions - coworkers) 175-176
STANDARD 37.0	CROSSROADS CAFÉ A
<input type="checkbox"/> Demonstrate English Skills necessary for Career Advancement. Date: _____ Instructor: _____	
37.01 Recognize and understand work related vocabulary for transfers, promotions, incentives.	Video: Unit 4 Who's the Boss? Culture Clip: Career Changes (retraining) 55 WT: Unit 4 Who's the Boss? Culture Clip: Career Changes 55
37.02 Identify appropriate skills and education necessary for getting a job promotion.	WT: Unit 4 Who's the Boss? Culture Clip: Career Changes 55 (retraining - skills and education)
37.03 Identify the importance of job evaluations for promotions and retention.	WT: Unit 4 Who's the Boss? Culture Clip: Career Changes 55 (retraining vs retention) 55 Video: Unit 4 Who's the Boss? Culture Clip: Career Changes (retraining vs retention)
37.04 Identify appropriate behavior, attire, attitudes and social interaction for a promotion.	Video: Unit 4 Who's the Boss? (appropriate behavior, attire, attitudes and social interaction) WT: Unit 1 Opening Day (behavior, interactions) 3
37.05 Demonstrate ability to use test taking strategies (circle, bubble in on answer sheet, true/false & cloze).	Assessment Package: achievement tests give students opportunities to circle answers for multiple choice, listen and fill-in-the-blanks, and complete short answer questions)
STANDARD 38.0	CROSSROADS CAFÉ A
<input type="checkbox"/> Demonstrate English Skills necessary to access Applied Technology. Date: _____ Instructor: _____	

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38.01 Demonstrate knowledge of operating equipment necessary for home and work.	Video: Units 1-13 student operates video equipment.
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LIFE SKILLS	
STANDARD 39.0	CROSSROADS CAFÉ A
<input type="checkbox"/> Demonstrate English Skills necessary for effective Interpersonal Communication. Date: _____ Instructor: _____	
39.01 Identify self and personal information (name, address, telephone number, place of birth, age, social security number, nationality, education, marital status, occupation).	TRB: Unit 1 Opening Day Handout 1-A (personal information) 6 Video: Unit 1 Opening Day Word Play (personal information about names and nationalities)
39.02 Identify self, family members and others (physical characteristics and personal traits).	WT: Unit 9 Rush to Judgment ((physical characteristics) 118-119
39.03 Use and respond to polite expressions.	TRB: Unit 1 Opening Day Handout 1-B (polite expressions) 7
39.04 Communicate impressions, emotions, likes, dislikes, acceptance and rejection.	WT: Unit 4, p. 39 (rejection) ; Unit 7 p. 94 (emotions) .
STANDARD 40.0	
<input type="checkbox"/> Demonstrate English Skills necessary for effective Telephone Communication. DATE: _____ INSTRUCTOR: _____	
40.01 Demonstrate ability to use different types of telephones and telephone options (directory assistance, operator assistance and calling cards).	PS: Unit 7 Fish Out of Water (page someone) 116
40.02 Answer incoming telephone calls, take a simple message and respond to voice mail prompts.	PS: Unit 7 Fish Out of Water (telephone calls) 72
40.04 Locate alphabetical and topical listing information in yellow and white pages (restaurants, hospitals, plumbing).	WT: Unit 3 Worlds Apart Telephone Directories (locate information in yellow pages) 37
STANDARD 41.0	
<input type="checkbox"/> Demonstrate English Skills necessary to communicate effectively on Health and Nutrition Topics. Date: _____ Instructor: _____	
41.02 Recognize and apply practices relating to personal hygiene and grooming.	WT: Unit 7 Fish Out of Water Before You Watch (use handkerchief when sneezing) 86-87
41.03 Describe aches, pains, illnesses, injuries, dental health problems and follow doctor's instructions.	Photo Stories A Unit 7 (illness) 106-107
STANDARD 42.0	
<input type="checkbox"/> Demonstrate English Skills necessary to understand U.S. concepts of Time and Money and how to use these skills to function. Date: _____ Instructor: _____	
42.01 Plan a schedule of activities on a calendar.	Video: Unit 6 Time is Money WT: Unit 6 Time is Money (schedule) 79 TRB: Unit 6 Time is Money (schedule of activities) 59
42.02 Count and make change accurately.	WT: Unit 4 Who's the Boss (read and count change accurately) p. 51
STANDARD 43.0	
<input type="checkbox"/> Demonstrate English Skills necessary to access Transportation and Travel. Date: _____ Instructor: _____	
43.03 Read and understand transportation schedules and road maps.	TRB: Unit 6 Time is Money (Read and bus schedules) 58
43.05 Identify required documents related to transportation (driver's license, insurance card, registration, passport).	WT: Unit 9 Rush to Judgment (license plate) 126

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STANDARD 44.0	
<input type="checkbox"/> Demonstrate English Skills necessary to understand Safety and Security Issues. Date: _____ Instructor: _____	
44.01	Demonstrate understanding of safety and warning signs and emergency procedures. TRB: Unit 2 Growing Pains Handout 2-A (safety procedures) 16 Photo Stories: Unit 1 Opening Day Build Your Vocabulary (safety in the workplace) 15
44.02	Recognize and use vocabulary relating to alarm systems (smoke detectors, house and car alarms). Photo Stories: Unit 1 Opening Day Build Your Vocabulary (Fire extinguisher - safety in the workplace) 15
STANDARD 45.0	
<input type="checkbox"/> Demonstrate English Skills necessary to understand Consumer Education Issues. Date: _____ Instructor: _____	
45.01	Demonstrate understanding of comparative shopping. WT: Unit 8 Family Matters (comparative shopping) 107 TRB: Unit 8 Family Matters Extension Activity #1 (comparative shopping) 73
45.03	Read and order from a menu. TRB: Unit 3 Worlds Apart Handout 3-B (read and order from a menu) 27
45.07	Identify various means of locating housing (signs, ads, personal contact) and report maintenance, repairs and problems. Video and TRB: Unit 11 No Vacancy (locating housing) 141-154
STANDARD 46.0	
<input type="checkbox"/> Demonstrate English Skills necessary to utilize Government and Community Resources. Date: _____ Instructor: _____	
46.01	Locate various businesses, governmental and community agencies in local area (doctor's office, school, hospital, post office, church). Video: Unit 9 Rush to Judgment (police department) WT: Unit 9 Rush to Judgment (Police department- roles of police officer) Culture Clip p. 125
STANDARD 48.0	
<input type="checkbox"/> Demonstrate English Skills necessary for Family and Parenting. Date: _____ Instructor: _____	
48.01	Recognize the importance of communicating with child's school (meetings, conferences with teachers). WT: Unit 2 Growing Pains see Identify Needs (home school communication) p. 15
48.02	Recognize compulsory schooling for children 6-16 years of age and the importance of school attendance. Video Unit 2 Growing Pains throughout video (importance of school attendance)and TRB: Unit 2 Growing Pains Handout 2-D 19
48.04	Recognize the importance of proper child care and acceptable discipline (requirement of food, shelter, hygiene, child care providers). TRB: Unit 2 Growing Pains Handout 2-A (proper child care safety problems) 16, Read and Write (laws about child care) 73 Video: Unit 8 Family Matters PS: Unit 8 Family Matters Tell the Story (spending time with children) 135
ACADEMIC SKILLS	CROSSROADS CAFE A
STANDARD 49.0	LEVEL 3
<input type="checkbox"/> Demonstrate English Skills necessary to Listen, Speak, Read and Write effectively. Date: _____ Instructor: _____	
49.01	Recognize, state, read and write statements & questions. WT: See "Read and Write" sections in every unit.
49.02	Listen to simple conversations and respond appropriately. Video Units 1-13 throughout
49.03	Demonstrate ability to describe a person, place, thing or event. WT: Rush to judgment (describe a person) p. 118-119
49.04	Recognize the meaning of words with common prefixes and suffixes. See "The BASIC Newbury House DICTIONARY of American English."
49.05	Recognize the meaning of compound words. See "The BASIC Newbury House DICTIONARY of American English."
49.06	Preview and make predictions prior to reading. WT: See "Before You Watch" sections throughout
49.07	Determine the main idea and supporting details in a paragraph. WT: See "Read and Write" sections in every unit.

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49.08	Recognize sequential order of events in a paragraph.	TRB: Unit 7 Fish Out of Water Handout 7-B (sequential order in recipe) 67
49.09	Demonstrate ability to read and understand basic charts, graphs, maps, tables and diagrams.	Video: Unit 6 Time is Money PS: Unit 6 Time is Money frames #47-49 page 96-97 WT: Unit 6 Time is Money Before You Watch #5 from (charts) 72
49.10	Demonstrate ability to use a bilingual or basic English dictionary.	Photo Stories See Picture Dictionary and Glossary in every unit e.g. Unit 1 Opening Day 16 (dictionary)
49.11	Write legibly using manuscript and cursive handwriting.	WT: Unit 5 , p. 66, 67, Unit 13 178, 179.
49.12	Write a short note, a friendly letter, address an envelope including the return address.	WT: Unit 13 Trading Places Read and Write (short note) 178-179 WT: Unit 7 Fish Out of Water address an envelope 95
49.13	Write a short paragraph using correct spacing and legible cursive handwriting.	WT: in every unit (e.g. Unit 4 Whose the Boss?) (short paragraph) 53
49.14	Write a set of simple directions.	TRB: Unit 11 No Vacancy Follow Directions (set of simple directions) indirectly met 106
49.15	Change one grammatical structure of a paragraph to another.	WT: in every unit "Your New Language" sections
STANDARD 50.0		
<input type="checkbox"/> Demonstrate English Skills necessary to apply standard Grammar structures. Date: _____ Instructor: _____		
50.02	Use common verbs, contracted forms and correct spelling in: present tense -present continuous -future "will, going to" -past tense -present perfect -modals P	WT: Unit 1 Opening Day, Unit 5 Lost and Found , and Unit 6 Time is Money (present tense) "Your New Language" sections WT: Units 3 Worlds Apart, Unit 5 Lost and Found, and Unit 6 Time is Money (present continuous) WT: Units 8 Family Matters and 12 Turning Points (future , going to) WT: Unit 7 Fish Out of Water (past tense)
50.03	Use information questions (who, what, where, when, whose, whom, why, how)	WT: Unit 1 Opening Day, Unit 4 Who's the Boss? (information questions)
50.04	Use adjectives: -demonstrative -possessives -descriptive	WT: Unit 1 Opening Day descriptive adjectives
50.06	Use prepositions	WT: Unit 8 Family Matters (prepositions)
50.07	Use nouns: -count, non/count -possessive	WT: Unit 8 Family Matters (count, non/count) WT: Unit 2 Growing Pains (Use possessive nouns)
50.08	Use sentence structures (subject, verb, object, affirmative, negative, interrogative).	Video and WT: Meet throughout the program
STANDARD 51.0		
<input type="checkbox"/> Demonstrate English Skills necessary for development of Pronunciation skills. Date: _____ Instructor: _____		
51.01	Recognize and produce consonant and their dictionary symbols and vowel sounds.	See The Basic Newbury House Dictionary
51.02	Produce the beginning, middle, and ending sounds in words including silent letters.	See The Basic Newbury House Dictionary
51.03	Produce sounds of s endings: s,z,iz (voiced/voiceless)	See The Basic Newbury House Dictionary
51.04	Produce sounds of past tense endings: t, d, id, (voiced/voiceless)	See The Basic Newbury House Dictionary
51.05	Use appropriate rhythm & stress in phrases and simple sentences.	See The Basic Newbury House Dictionary